

NO. 2014- 1

ORDINANCE

An Ordinance of the County of Luzerne amending Section 8.02 of the Luzerne County Administrative Code in accordance with the Home Rule Charter of Luzerne County (the "Charter").

WHEREAS, Article VI of the Charter requires that an Administrative Code be established that sets forth a plan for the organization, administrative structure, procedures, and operations of the County government; and

WHEREAS, on June 19, 2012, the County Council passed Ordinance 2012-5, which adopted an Administrative Code with an effective date of July 19, 2012;

WHEREAS, Section 6.02 of the Charter states; "County Council may amend the Administrative Code by ordinance;"

WHEREAS, Section 8.02 of the Administrative Code states, "The County Manager's authority and responsibilities with respect to administration of the adopted budget shall be as set forth in Section 5.10 *et seq* of the County Charter;"

WHEREAS, County Council wishes to amend the language in the Administrative Code Section 8.02 to clarify the definition of positions impacting the annual budgets and describe the duties of the County Manager with respect to Budget Administration;

NOW, THEREFORE BE IT ENACTED AND ORDAINED BY THE LUZERNE COUNTY COUNCIL, as follows:

SECTION ONE. Incorporation of Preamble.

The provisions set forth above in the preamble to this Ordinance are incorporated herein by reference in their entirety.

SECTION TWO. Amendment of Section 8.02 of Administrative Code.

Section 8.02 of the Luzerne County Administrative Code shall read:

Section 8.02 - Budget Administration.

- A. The County Manager's authority and responsibilities with respect to administration of the adopted Budget shall be as set forth in Section 5.10 *et seq* of the County Charter.
- B. The Budgets for each year shall be adopted by County Council as set forth in the County Charter and shall include a Position Budget that lists positions defined by the Manager as necessary to County operations along with the defined compensation for each position. The positions so defined shall be the *legislatively authorized positions* for the fiscal year covered by the adopted Budgets, and all required funds for these positions shall be allocated in the adopted Budgets.
- C. County Council shall be notified in writing of any change in the number of positions or in the classification of positions and/or any change in compensation for any defined position, other than compensation changes provided through collective bargaining agreements, no fewer than 5 days prior to such changes being implemented.

SECTION THREE. Effective Date.

This Ordinance shall take effect on the fifteenth (15th) day following its enactment.

SECTION FOUR. Repealer.

Any Resolution or Ordinance or parts thereof that conflict with or are inconsistent with this Ordinance are hereby repealed to the extent of the conflict or inconsistency with this Ordinance.

Enacted by County Council, this 21st day of January, 2014.

Chair

Vice-Chair

Attest:

Brittany Burgess, Clerk of County Council